



# QUARTERLY REPORT COLLEGE CHAPTERS

Quarter Reporting on:

Year \_\_\_\_\_

- \_\_\_\_\_ I January 1-March 31  
\_\_\_\_\_ II April 1-June 31  
\_\_\_\_\_ III July 1-September 31  
\_\_\_\_\_ IV October 1-December 31

Please check here if information below is new and needs to be updated in our records

UNIT NAME: \_\_\_\_\_

UNIT NUMBER: \_\_\_\_\_

UNIT ADDRESS: \_\_\_\_\_

City

State

Zip Code

UNIT E-MAIL ADDRESS: \_\_\_\_\_

OFFICERS: President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Advisor \_\_\_\_\_

NUMBER OF MEETINGS HELD:

General Membership Meeting \_\_\_\_\_

Executive Committee Meeting \_\_\_\_\_

**PARTICIPATION WITH ADULT BRANCH**

How many adult branch meetings did your **PRESIDENT** attend: \_\_\_\_\_

How many Executive Committee meetings did your **PRESIDENT** attend: \_\_\_\_\_

**PARTICIPATION IN STATE**

How many State Meetings did your unit participate in: \_\_\_\_\_

Who represented your unit at the State Meeting:

Name	Position
1. _____	_____
2. _____	_____
3. _____	_____

**QUARTERLY ACTIVITIES**

**1. MEMBERSHIP COMMITTEE**

Chairperson: \_\_\_\_\_

Dates Membership Campaigns held: \_\_\_\_\_

How were the campaigns structured? \_\_\_\_\_

\_\_\_\_\_

Number of Memberships reported for each campaign:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Upcoming Activities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**2. FINANCE**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have you attached a Quarterly Financial Report?** \_\_\_\_\_

**If not attached, why?** \_\_\_\_\_

**3. PRESS AND PUBLICITY**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Upcoming Activities:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. PROGRAM AND RESEARCH**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Upcoming Activities:**

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**5. EDUCATION**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

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**Upcoming Activities:**

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**6. HOUSING & COMMUNITY PLANNING**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

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**Upcoming Activities:**

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**7. EMPLOYMENT & ECONOMIC EMPOWERMENT**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

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**Upcoming Activities:**

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**8. POLITICAL ACTION**

**Chairperson:** \_\_\_\_\_

**Number of citizens caused to the registered?** \_\_\_\_\_

**Describe activities of the Political Action Committee during the reporting quarter.**

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**Upcoming Activities:**

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**9. JUVENILE JUSTICE**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Upcoming Activities:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. HEALTH**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Upcoming Activities:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. ARMED SERVICES**

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

\_\_\_\_\_

**Upcoming Activities:**

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**12. OTHER ACTIVITIES:**

**Name of Committee:** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

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**Upcoming Activities:**

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**Name of Committee:** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_

**Activities:** \_\_\_\_\_

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**Upcoming Activities:**

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Name of Committee: \_\_\_\_\_

Chairperson: \_\_\_\_\_

Activities: \_\_\_\_\_

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Upcoming Activities:

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Submitted by: \_\_\_\_\_  
Unit Secretary Date

\_\_\_\_\_  
Unit President Date

**\*\* Note:** Please attach copies of newspaper articles and any other information regarding your past and upcoming activities.

**\*\*Note:** A COPY OF THE QUARTERLY FINANCIAL REPORT OR BOOKKEEPING RECORDS FOR THIS QUARTER SHOULD BE ATTACHED

**SUBMIT TO :** NAACP YOUTH AND COLLEGE DIVISION  
4805 Mt. Hope Drive  
Baltimore, Maryland 21215